



BUSINESS ANALYST – AML/KYC

Location: Luxembourg

Do you want to start an ambitious and challenging career?

Would you like to work in an exciting and fun environment?

Do you thrive in work environments that push you to be your best?

Taleo Consulting is a management consulting group with offices in Luxembourg, Paris, Brussels, Amsterdam, Geneva, Zurich, Barcelona, Singapore, and Lisbon.

As a young and growing company, we now count over 500 employees across our 9 international offices! Our activities are primarily focused in finance, life science, retail, and energy.

What will you do?

We believe that we grow as our people grow. Motivated professionals make a difference. Not just for themselves, but also for our customers.

We are looking for people who share our corporate values among our local and international networks and promote close relationships with our customers and internal teams. Taleo's success depends on the talent of its employees, therefore we are looking for an enthusiastic

Business Analyst – AML/KYC:

- Serve as a **key Functional Business Analyst** with **extensive expertise in KYC processes**, driving the design, implementation, and optimization of KYC systems within the organization.
- Leverage deep knowledge of **KYC best practices**, regulatory requirements, and compliance frameworks to ensure that all business and system requirements are met.
- **Translate complex KYC requirements** into clear functional specifications, ensuring alignment between business needs and technical teams during platform development and integration.
- Collaborate with cross-functional teams to **enhance KYC workflows**, streamline processes, and improve data management to ensure smooth customer onboarding and ongoing due diligence.
- **Promote a customer-centric approach** to managing personal data, ensuring that digital channels are optimized for efficient data collection and updates while remaining compliant.
- Support the **adoption of mutualization** initiatives, encouraging customers to share personal data across business relationships while maintaining full control over their information.



- Act as the primary point of contact for the **KYC Office teams**, ensuring that the chasing process is efficiently handled and that escalations are well-managed.
- Guide the **management of negative information**, helping to establish processes for flagging unfavorable data and working with managers to ensure timely action before escalation to Compliance.
- Provide **continuous support to Customer Services**, ensuring they have the necessary tools and knowledge to respond effectively to customer inquiries regarding the portal and KYC processes.

How do we imagine our future Business Analyst – AML/KYC?

- At least 5 years of experience in business analysis or related fields, within banking, funds, IT, accounting, finance, regulatory, or risk management domains.
- In-depth knowledge of KYC/AML processes and regulatory compliance frameworks (e.g., AML, Anacredit), with a strong understanding of how these frameworks apply within financial institutions and across different jurisdictions.
- Proficiency in AML-Compliance tools, with the ability to effectively bridge technical and business requirements in KYC projects.
- Strong familiarity with the funds industry, particularly PE/RE or UCITS funds, as well as banking operations, custody services, and risk management systems.
- Excellent organizational and analytical skills, with the ability to manage complex data and workflows while maintaining high attention to detail.
- Proven communication and stakeholder management skills, with a collaborative approach to engage diverse teams, ensuring alignment on business and system needs.
- Fluency in French and English (both written and spoken) for clear communication with international teams and stakeholders. Additional languages are a strong asset.

Rather than a diploma or extensive experience, it's your state of mind that will allow you to reach your potential and meet the target with Taleo!

Why should you join us?

You will be part of a talented and dynamic team! You will be able to benefit from career advancement and have the possibility to develop international and long-lasting work relationships.

If these words resonate with you and you identify with this description, send us your CV! We will be delighted to meet you.

