



Project Manager

Location: Zurich

- Do you want to start an ambitious and challenging career?**
- Would you like to work in an exciting and fun environment?**
- Do you thrive in work environments that push you to be your best?**

Taleo Consulting is a management consulting group with offices in Luxembourg, Paris, Brussels, Amsterdam, Geneva, Zurich, Barcelona, Singapore, and Lisbon.

As a young and growing company, we now count over 500 employees across our 9 international offices! Our activities are primarily focused in finance, life science, retail, and energy.

What will you do?

We believe that we grow as our people grow. Motivated professionals make a difference. Not just for themselves, but also for our customers.

We are looking for people who share our corporate values among our local and international networks and promote close relationships with our customers and internal teams. Taleo's success depends on the talent of its employees, therefore we are looking for an enthusiastic Project Manager:

- **Project Planning & Execution:** Define project objectives, scope, and deliverables within the banking and asset management sectors. Develop comprehensive project plans, managing timelines, resource allocation, and budgets to ensure successful delivery.
- **Stakeholder Collaboration:** Engage with stakeholders across departments to gather requirements, clarify project goals, and ensure alignment with business objectives.
- **Risk Management:** Identify, assess, and mitigate project risks, maintaining robust risk logs and implementing contingency strategies when necessary.
- **Team Leadership:** Lead cross-functional project teams, facilitating effective communication, and ensuring that milestones and deliverables are met on time.
- **Regulatory Compliance:** Ensure all project activities comply with relevant banking and asset management regulations, embedding compliance considerations into project workflows.



- **Progress Monitoring & Reporting:** Track project progress against key metrics, providing regular updates to senior management and stakeholders. Produce detailed project status reports and manage escalation of issues.
- **Budget & Resource Management:** Oversee project budgets, optimize resource allocation, and maintain cost controls to ensure financial efficiency.
- **Process Improvement:** Conduct post-project evaluations to identify best practices and opportunities for continuous improvement in project management processes.

How do we imagine our future Project Manager?

- Bachelor's degree in Business, Finance, Project Management, or a related field; a Master's degree is preferred.
- Minimum of 7 years of experience in project management, specifically within the financial services industry, with a focus on banking and/or asset management.
- Strong understanding of financial products, asset management practices, and banking operations.
- Excellent project management skills, with proven experience in delivering projects on time, within scope, and on budget.
- Proficiency with project management methodologies (e.g., Agile, Waterfall) and tools (e.g., MS Project, JIRA, Trello).
- Exceptional leadership skills, with the ability to lead cross-functional teams and manage complex projects.
- Strong analytical and problem-solving abilities, with a detail-oriented approach to managing project risks.
- Excellent communication and interpersonal skills, capable of interacting effectively with stakeholders at all levels.
- Ability to adapt to a fast-paced, dynamic environment and manage multiple priorities.
- PMP, PRINCE2, or other project management certifications are preferred but not required.
- German fluency a plus

We hire great people and give them the playing field to become awesome!

Rather than a diploma or extensive experience, it's your state of mind that will allow you to reach your potential and meet the target with Taleo!



Why should you join us?

You will be part of a talented and dynamic team! You will be able to benefit from career advancement and have the possibility to develop international and long-lasting work relationships.

If these words resonate with you and you identify with this description, send us your CV! We will be delighted to meet you.

